

BILL NO.: 4532

ORDINANCE NO.: _____

Introduced by: Council Present

AN ORDINANCE FOR THE BERKELEY POLICE DEPARTMENT GENERAL ORDER #40 "MISSOURI ENDANGERED SILVER ADVISORY" POLICY

WHEREAS, The City of Berkeley hereby finds and declares this ordinance is necessary, appropriate, and in the best interest of the City of Berkeley, Missouri, in accordance to the CALEA standards.

Now, Therefore, Be it Ordained by the City Council of the City of Berkeley, Missouri, as follows:

Section 1 The City of Berkeley, Missouri, Council hereby adopts the attached Missouri Endangered Silver Advisory Policy in compliance with CALEA standards.

Section 2 This Ordinance shall be in full force and effect from and after its passage.

1st Reading this 3rd day of April 2017

2nd Reading this _____ day of _____ 2017

3rd Reading, PASSED and APPROVED, this _____ day of _____ 2017

Theodore Hoskins, Mayor


ATTEST:

Deanna L. Jones, City Clerk

Approved As To Form:
Donnell Smith, City Attorney

Final Roll Call:

Mayor Hoskins	Aye ___ Nay ___ Absent ___ Abstain ___
Councilwoman Hoskins	Aye ___ Nay ___ Absent ___ Abstain ___
Councilwoman Kirkland	Aye ___ Nay ___ Absent ___ Abstain ___
Councilwoman Mathison	Aye ___ Nay ___ Absent ___ Abstain ___
Councilman-at-Large McDaniel	Aye ___ Nay ___ Absent ___ Abstain ___
Councilwoman Mitchell	Aye ___ Nay ___ Absent ___ Abstain ___
Councilwoman Williams	Aye ___ Nay ___ Absent ___ Abstain ___

	BERKELEY POLICE DEPARTMENT GENERAL ORDER	GENERAL ORDERS: 40
MISSOURI ENDANGERED SILVER ADVISORY		
ISSUE DATE: 3/30/2017	EFFECTIVE DATE: 4/17/2017	DISTRIBUTION: ALL PERSONNEL
AMENDED:		RESCINDS: ALL PREVIOUS VERSIONS
ACCREDITATION STANDARDS:		NUMBER OF PAGES: 2

PURPOSE: The Endangered Silver Advisory is a voluntary partnership between law enforcement and local broadcasters to rapidly disseminate information about a missing and endangered adult to law enforcement agencies, broadcasters, and the public.

POLICY: It is the policy of the Berkeley Police Department to activate The Endangered Silver Advisory Plan upon receiving a missing person report on individuals who are 60 years of age or older and believed to be suffering from dementia or other cognitive impairment.

APPENDICES:

- A. Missouri Endangered Silver Advisory Form

PROCEDURES:

CRITERIA FOR ISSUING A SILVER ALERT

- A. Alerts will be issued when a legal custodian of the missing person has submitted a missing person's report to the local law enforcement agency where the person went missing.
- B. There is sufficient information available to disseminate to the public that could assist in locating the missing adult.
- C. The missing adult is age 60 years or older and believed to be suffering from dementia or other cognitive impairment.

INITIATING AN ENDANGERED SILVER ADVISORY (SILVER ALERT)

- A. If all criteria exist, the Communications Division is responsible for activating the Silver Advisory and must create a NCIC message using the Endangered Missing (EME) code on the Missouri Uniform Law Enforcement System (MULES).
 - 1. Fax the Endangered Silver Advisory (EPA) form with attachments such as photographs, area maps, etc. to the Missouri State Highway Patrol; Troop F Headquarters at 573-751-6814.

2. Contact the Missouri State Highway Patrol; Troop F Headquarters at 573-751-1000 to verify the information has been entered in MULES and NCIC and the faxed form and attachment have been received.
 3. Dispatchers must handle phone calls relating to the missing person appropriately and coordinate with other law enforcement agencies to distribute information on the missing person.
 4. The Chief of Police or his designee will serve as Public Information Officer (PIO) to handle the media. Once the advisory has been activated, media coverage may be overwhelming, especially for a small department. The PIO should be constantly updated to utilize the media as much as possible and receive the maximum exposure for the case.
- B. The Endangered Silver Advisory does not preclude any in-house procedures, policies, or practices used by each law enforcement agency.

THE FOLLOWING WILL HAPPEN AFTER THE ADVISORY IS ACTIVATED

- A. All Missouri law enforcement agencies are notified through MULES System and MIAC email alert.
- B. Broadcasters and media are notified.
- C. The Missouri State Highway Patrol Missing Persons Unit will be notified for support and resources.
- D. The Department of Health and Senior Services Hotline will be notified.
- E. The Missouri Department of Transportation will be notified to activate message signs, if practicable.

CANCELING THE ENDANGERED SILVER ADVISORY

The initiating agency must cancel the Endangered SILVER Advisory using the MULES (EME) message. The agency must also call the Missouri State Highway Patrol; Troop F Headquarters at 573-751-1000 to verify the MULES message is cancelled.

DRAFTED BY: Eye-Liza Conner	DATE: 2/17/17
BY ORDER OF: ART JACKSON INTERIM CHIEF OF POLICE	DATE: 2/20/17
APPROVED BY: Public Safety Committee	DATE: 3/30/17
APPROVED BY: Berkeley City Council	DATE: 4/17/17

MISSOURI STATE HIGHWAY PATROL
MISSOURI ENDANGERED SILVER ADVISORY
This form is for use by law enforcement officials only

Follow this procedure to initiate an ENDANGERED SILVER ADVISORY

Make sure you complete and submit BOTH pages of this Advisory Form.

1. ENDANGERED SILVER ADVISORY CRITERIA

- The person is an adult 60 years of age or older and believed to be suffering from dementia or other cognitive impairment.
- A legal custodial of the missing person has submitted a missing person's report to the local law enforcement agency where the person went missing.
- There is sufficient information available to disseminate to the public that could assist in locating the missing adult.

**IF ALL OF THE ABOVE ENDANGERED SILVER ADVISORY CRITERIA ARE MET,
COMPLETE THIS FORM AND FOLLOW THE INSTRUCTIONS BELOW.**

- 2. NCIC ENTRY** — Make an NCIC missing person entry using the Endangered Missing EME code through the law enforcement computer system available in your area (MULES, REGIS, ALERT, etc.)
- 3. SUBMIT THE INFORMATION ON THE NEXT PAGE.**

MISSOURI STATE HIGHWAY PATROL
MISSOURI ENDANGERED SILVER ADVISORY
This form is for use by law enforcement officials only

WHAT TYPE OF ADVISORY IS THIS? <input type="checkbox"/> INITIAL ALERT <input type="checkbox"/> UPDATE <input type="checkbox"/> CANCELLATION				HAS ANY TYPE OF LOCAL ADVISORY BEEN ISSUED? <input type="checkbox"/> YES <input type="checkbox"/> NO			
MISSING ADULT'S NAME				RACE	SEX	AGE	
DIAGNOSED MEDICAL CONDITION:							
HEIGHT	WEIGHT	HAIR	EYES		DATE OF BIRTH		
UNIQUE PHYSICAL CHARACTERISTICS							
CLOTHING							
VEHICLE COLOR			YEAR	MAKE	MODEL		
STATE	LICENSE	LAST SEEN (LOCATION AND DIRECTION OF TRAVEL)					
DATE OF LAST CONTACT				TIME <input type="checkbox"/> AM <input type="checkbox"/> PM			
LAST KNOWN LOCATION							
BRIEF CIRCUMSTANCES REGARDING THE ENDANGERED SILVER INCIDENT (Include pertinent medical, mental, or other well being information)							
LAW ENFORCEMENT AGENCY REQUESTING ADVISORY				OFFICER OR DISPATCHER VERIFYING CRITERIA AND REQUESTING ADVISORY			
AGENCY CASE / INCIDENT NUMBER				PHONE NUMBER FOR LAW ENFORCEMENT TO CONTACT YOUR AGENCY			
CELL NUMBER FOR STATE COORDINATOR TO CONTACT INVESTIGATING OFFICER				PHONE NUMBER FOR MEDIA TO CONTACT YOUR AGENCY			
ATTACH NCIC MESSAGE WITH MISSING PERSON INFORMATION							
PHOTOGRAPHS / MAPS. You may attach relevant photographs, maps, or other useful attachments. Call Troop F at the number listed below for e-mail information if necessary.							
Agency representative authorizing this advisory must sign and date below.							
NAME OF PERSON FROM REQUESTING LAW ENFORCEMENT AGENCY AUTHORIZING THIS REQUEST (By typing your name below it is the same as a handwritten signature.)				DATE	TIME		

MISSOURI ENDANGERED SILVER ADVISORY
c/o Missouri State Highway Patrol, Troop F
FAX Number: (573) 751-6814 • Telephone Number: (573) 751-1000
Please verify by telephone that your FAX has been received.
E-mail: TroopF.Radio@mshp.dps.mo.gov