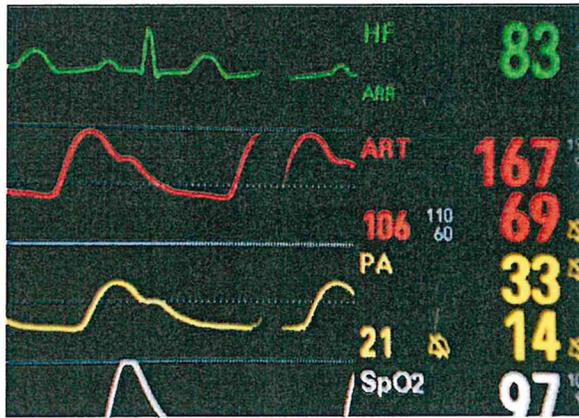




**REQUEST FOR PROPOSALS CARDIAC MONITOR  
RFP 2016-856**

Sealed proposals are due by **10:00 AM, OCTOBER 31, 2016.**

All proposals should be clearly marked "**RFP 2016-856**  
CARDIAC MONITOR



RFP 856

CARDIAC MONITORS

CITY OF BERKELEY

8425 AIRPORT ROAD

BERKELEY, MISSOURI, 63134

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# **CITY OF BERKELEY**

**8425 Airport Road  
Berkeley, MO. 63134**

## **NOTICE TO BID RFP/BID # 856 “CARDIAC MONITOR”**

Notice is hereby given that the City of Berkeley, Missouri, will accept sealed bids  
for **“CARDIAC MONITOR”**

According to the specifications and bid package requirements. Copies of the bid forms may be obtained from the City Clerk’s Office in the Berkeley City Hall, 8425 Airport Road, Berkeley, Missouri, 63134.

Sealed bids will be received at the Purchasing Agents Office in the Berkeley City Hall, 8425 Airport Road, Berkeley, Missouri, 63134 until **10:00 a.m. on, Monday, OCTOBER 31, 2016** at which time the bids will be publicly opened and read aloud. Bids must be in sealed envelopes and clearly marked:

### **BID # 856 “CARDIAC MONITOR”**

The City of Berkeley reserves the right to reject any and all bids, waive informalities in the process and accept the bid deemed to be in the best interest of the City of Berkeley.

  
James Linhardt, Fire Chief

## **BID PROCESS SCHEDULE**

### Dates

1. Deadline for submittal of Contractor's request for clarification, modifications or questions regarding the Bid.

Friday, October 28, 2016, 10:00 a.m.

2. Addendums will be posted on the City of Berkeley Website:

<http://www.cityofberkeley.us>

3. Submittal Deadline for Bid:

Monday, October 31, 2016, 10:00 a.m.

4. Bid Opening:

Monday, October 31, 2016, 10:00 a.m.

If a final Addendum is needed it will be posted on the website by  
5:00 P. M. on Friday, October 28, 2016.

**FOR CARDIAC MONITOR  
CITY OF BERKELEY, MISSOURI**

**BID SUBMITTAL COVER SHEET**

Project no. **“RFP 856 “Cardiac Monitors”**

Proposal has: \_\_\_\_\_ (HEREINAFTER CALLED “BIDDER “)

TO: The City of Berkeley, 8425 Airport Road, Berkeley, MO. 63134

The bidder, in compliance with your invitation for bid **“RFP 856 Cardiac Monitors”** for having examined the specifications with related documents and being familiar with all of the conditions surrounding the proposed project including the availability of materials and labor,, hereby proposes to furnish all equipment, tools, labor, materials, and supplies, and whatever else is needed to complete the project in accordance with the specifications, within the time set forth therein, and at the prices stated on the below:

ITEM NO.	DESCRIPTION	UNIT PRICE
-------------	-------------	------------

1.

The above unit price shall include all labor, materials.

The bidder shall supply 4 (Four) copies of the **“RFP 856 Cardiac Monitors”** for our review and decision.

Bidder understands that the owner reserves the right to reject any or all bids, or any combination thereof, and to waive any informality in the bidding.

The bidder agrees that this bid shall be good and may not be withdrawn for a period of 90 (Ninety) calendar days after the scheduled closing time for receiving bids.

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**ADDRESS**

\_\_\_\_\_  
**ATTEST**

## AFFIRMATIVE ACTION STATEMENT

THE CITY OF BERKELEY, MISSOURI is an EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

We acknowledge that we will hire and develop qualified people, solely on merit and qualifications, without regard to race, color, creed, religion, sex, national origin, ancestry, handicaps or age.

While acknowledging an obligation to the community to reaffirm its Fair Employment Policy, we also reaffirm our support for the various Presidential Executive Orders and regulations of the Equal Employment Opportunity Commission. In addition, we support the applicable provisions contained in the Civil Rights Acts, the Equal Pay Law, the Age Discrimination and Employment Act. The regulations, acts, orders and laws provide that discrimination based on race, color, creed, religion, sex, national origin, ancestry, handicaps or age is prohibited.

Our policy can be implemented only through the efforts of everyone within the company. A simple statement is not enough without full support. It is hoped that through an Equal Opportunity Plan, a fair and equitable program might be practiced. Through such a plan, applicants and employees should feel they could become an active part of the company without fearing reprisals due to extraneous factors not related to merit or qualifications.

---

Signed

---

Position

---

Date

**Note: THIS FORM IS VALID FOR THIS CALENDAR YEAR ONLY (2016)**

**Affirmative Action/Prime Vendor Questionnaire**

Many of you will probably be compiling similar information for your yearly E.E.O. Reports. If this is the case, and you would prefer to wait and complete this form at that time, please feel free to do so. If you want to be placed on the prime vendor list prior to that time we can do so with a copy of your Affirmative Action Plan.

1. Name and address of your organization: \_\_\_\_\_
2. Name and position of person completing this report \_\_\_\_\_
3. We do not wish to be on your prime vendor list and are returning this form incomplete:  
\_\_\_\_\_
4. Do you consider your organization to be an Equal Employment Opportunity Employer?  
Yes \_\_\_\_\_ No \_\_\_\_\_
5. Are you part of or a division of a larger parent organization? \_\_\_\_\_ If Yes, please give parent organization name and home office address  
\_\_\_\_\_  
\_\_\_\_\_
6. How many employees were on the payroll last pay period?  
Full Time \_\_\_\_\_ Part Time \_\_\_\_\_
7. How many women were on the payroll? Full Time \_\_\_\_\_ Part Time \_\_\_\_\_
8. How many minorities were on the payroll?  
Full Time Male Minority employees: \_\_\_\_\_  
Full Time Female Minority employees: \_\_\_\_\_  
Part Time Male Minority employees: \_\_\_\_\_  
Part Time Female Minority employees: \_\_\_\_\_
9. Does your organization include in its employment advertising a phrase similar to: "We are an Equal Employment Opportunity Employer \_\_\_\_\_"; or if your organization has not advertised recently, will similar phrase be included if advertising is undertaken in the future Yes \_\_\_\_\_ No \_\_\_\_\_
10. Does your organization or you parent organization have an Affirmative Action Plan?  
Yes \_\_\_\_\_ No \_\_\_\_\_ If Yes, please supply a copy of the current plan.
11. Does your organization have a designated department or person to function in the Equal Opportunity Position?  
Yes \_\_\_\_\_ No \_\_\_\_\_ If Yes, please supply the name, title, phone number and address for future correspondence.  
\_\_\_\_\_  
\_\_\_\_\_

**The City of Berkeley wishes to thank you for your cooperation in filling out this form (2016)**

**City of Berkeley**  
**REQUEST FOR**  
**PROPOSALS**  
**CARDIAC MONITORS RFP**  
**2016-856**

The City of Berkeley is soliciting sealed proposals from qualified vendors to provide Cardiac Monitors to the City of Berkeley's Fire Department. Sealed proposals are due by **10:00 AM, October 31, 2016**. Sealed proposals should be hand carried or delivered by traceable means to the City of Berkeley, City Clerk's Office at 8425 Airport Rd, Berkeley MO 63134. All proposals should be clearly marked "**RFP 2016-856 Cardiac Monitors.**" Proposals must address all the issues reflected in the attached requirements document/questionnaire and the proposal price summary attachment to be considered responsive.

The pricing data reflected in your proposal must be good through December 31st, 2016.

The City of Berkeley reserves the right to accept or reject any or all proposals received as a result of this request for proposals or to negotiate with all qualified offerors, or to cancel in part or in its entirety this request for proposals if it is in the City of Berkeley's best interest to do so.

This solicitation does not commit the City of Berkeley to award a contract or to pay for any costs incurred in the preparation of your proposal or to procure or contract for any goods or services.

Your proposal must be signed by an official of your company authorized to commit to and enter into a formal contract for goods and services.

The City of Berkeley does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or in the provision of goods and services.

**SPECIAL INSTRUCTIONS TO OFFERORS:**

**Purpose of RFP**

This request solicits proposals to furnish the City of Berkeley hereinafter referred to as "the City of Berkeley," with Cardiac Monitors for use by the Fire Department.

It is the City of Berkeley's intent to select the most qualified solution based on an evaluation of the proposals utilizing the following selection criteria:

- Total cost of monitor
- Ability of your company to meet our requirements
- Quality of product with referenced clients of similar size and scope

#### Information about the City of Berkeley.

City of Berkeley is an inner-ring suburb of St. Louis, located in St. Louis County, Missouri, United States

The City of Berkeley  
8425 Airport Road  
Berkeley MO 63134

#### Scope of the Proposed Project

This RFP addresses all of the operational requirements for a permitting, licensing software system. This RFP does not include the hardware or operating system software as that will be purchased separately under existing City of Berkeley contracts. In your proposal you should provide your recommendation for the hardware necessary to operate your software that is in accordance with the network environment outlined in paragraphs 4.11 and 4.12 of this RFP.

#### ADMINISTRATIVE AND CONTRACTUAL INFORMATION

##### Inquiries

All inquiries for information regarding procurement procedures, selection criteria, proposal submission requirements, technical operation environment, or other fiscal/administrative concerns shall be direct to:

The City of Berkeley  
Chief James Linhardt  
8425 Airport Rd  
Berkeley MO 63134

##### RFP Specifications

This RFP is intended to describe the City of Berkeley's requirements and provide a response format in sufficient detail to secure comparable proposals.

##### Implied Requirements

All products and services not specifically mentioned in this RFP, but which are necessary to provide the functional capabilities described by the vendor, must be included in the proposal.

##### Vendor-Supplied Materials

Any material submitted by a vendor shall become the property of the City of Berkeley unless otherwise requested at the time of submission. Any material considered confidential in nature must be so marked.

## Vendor's Proposals

Vendors must submit a sealed response to this RFP in writing. The vendor's proposal must follow the format provided in Section 4 of this document. Any proposals that do not follow the format outlined in this RFP will be deemed non-responsive. Each proposal must be submitted with one (1) original and four (4) copies.

## Economy of Preparation

Proposals should be prepared simply and economically. They should provide a straight forward and concise description of the capabilities of the software proposed. Emphasis should be placed on clarity and content. All of the questions in the requirements sections of this RFP must be completed in their entirety. Any proposal that fails to respond to all the questions will be deemed non-responsive.

## Conditions of Agreement

The City of Berkeley desires to contract with a single vendor for all permitting, licensing software, software maintenance, installation, conversion, and support. The City of Berkeley will select the proposal that in its opinion is best suited to meet the requirements of the City of Berkeley. All evaluations will be reviewed utilizing the selection criteria published in this document.

The successful vendor will be expected to enter into contract negotiations with the City of Berkeley that will result in a final firm fixed price for the software and all associated support.

## Response Date

Sealed proposals to be considered must arrive at City Hall on or before **October 31, 2016 at 10:00am**.

Proposals not received by the City of Berkeley by proposal closing time will be returned, after receipt, unopened to the vendor

## RFP EVALUATION PROCESS

### Review of Proposals

The review of submitted proposals will occur as soon as practical following date they are due. The review process will involve evaluating all proposals for completeness, conformity, clarity, and compliance to the RFP requirements. Proposals not meeting minimum requirements will be considered non-responsive and excluded from further consideration.

## REQUIREMENTS FOR THE PROPOSED MONITORS

# Cardiac Monitor Bid Specifications

### I **General:**

- 1.1 The unit must be combination pacemaker/defibrillator/monitor/AED with pacing, SpO2, ETCO2, and 12-lead diagnostic interpretation.
- 1.2 The unit must allow operator to both configure and test the device.
- 1.3 The unit shall have a warranty on all parts and labor for a period of at least 1 year.
- 1.4 The unit shall be capable of hands-free defibrillation.
- 1.5 The unit shall be less than 15 pounds including AC power.
- 1.6 The unit must have high impact drop test durability.
- 1.7 The operator must be able to observe the monitoring screen from all angles.

### II **Power**

- 2.1 Unit must utilize rechargeable sealed battery pack and AC power adapter.
- 2.2 Unit must be able to charge battery while operating under AC Power.
- 2.3 New battery pack must produce at least 2 hours of monitoring time.
- 2.4 Device must offer a low battery indicator or warning.
- 2.5 Each unit shall come equipped with 3 rechargeable batteries.
- 2.6 Each unit shall come with stand-alone battery station to charge and re-condition batteries.

### III **Monitor/Pacemaker**

- 3.1 Device must be able to use 1 set of multifunction electrodes for pacing, defibrillating, and monitoring. Rate and current defaults configurable by user.
- 3.2 Unit must have built in code markers for intervention administration.
- 3.4 Pacemaker pulse must be constant current.
- 3.5 Device must have dedicated circuitry to detect most implanted pacemaker spikes and provide a display marker of spike.

#### **IV Printer/Code Summary**

- 4.1 Ability to store and retrieve all critical events of any particular code.
- 4.2 Unit must be able to store multiple codes for more than 1 day.
- 4.3 Must use thermal recorder paper for easy access /installation.

#### **V Sp02 Monitoring**

- 5.1 Unit must be capable of monitoring Sp02, utilizing Masimo technology.
- 5.2 Unit must be able to acquire accurate Sp02 measurement during high motion, low perfusion, and high ambient light.
- 5.3 Must have multiple size sensors for all ages and sizes.

#### **VI 12-Lead Monitoring**

- 6.1 Unit must be capable of 12 simultaneous acquired ECG leads.
- 6.2 Unit must have diagnostic interpretive 12-lead analysis program.
- 6.3 Transmission of compressed ECG to receiving hospital.
- 6.4 Unit must have ability to preprogram fax numbers for multiple receiving hospitals.
- 6.5 Unit must allow operator to input patient information (name, age, gender).

#### **VII ETC02**

- 7.1 Unit must offer continuous End-Tidal Carbon Dioxide option with ability to measure both the ETC02 and respiratory rate.
- 7.2 Unit must display a capnogram waveform as well as numeric value in mmHg.
- 7.3 Unit must be operational for both intubated and non-intubated patients.
- 7.4 End Tidal CO2 accuracy should be 0-40mmHg +/- 2 mmHg, 41-70 mmHg +/- 5%, 71-100mmHg +/- 8%

## VIII Miscellaneous

- 8.1 Each unit shall include all necessary cables and leads.
- 8.2 Each unit shall come equipped with heavy duty rugged carry case
- 8.3 Each unit shall come equipped with operating manual.
- 8.4 Each unit shall come equipped with Small adult, Large adult and Thigh Cuffs
- 8.5 Bid price is to reflect net price including trade in of (2) Zoll M-Series monitors

The above specifications shall be strictly adhered to. Exceptions may be allowed if they are listed and fully explained on a separate page titled "Exceptions To Specifications". The exceptions shall refer to the page number, and item number. This combination monitor/defibrillator/non-invasive pacemaker shall be FDA approved with published clinical studies to verify performance standards.

We reserve the right to accept or reject any and all bids without liability. The department is not bound to purchase lowest bid, we reserve the right to purchase what we feel offers the best value and best clinical needs of our community.



**STANDARD**  
**PROJECT AGREEMENT**

THIS AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_, 2016, by and Between \_\_\_\_\_. (A corporation organized and existing under the laws of the State of Missouri)/ (a partnership consisting of \_\_\_\_\_) hereinafter called the "CONTRACTOR" as the City of Berkeley, Missouri.

WITNESSETH, that the Contractor and the City of Berkeley, Missouri for the considerations stated herein agree as follows:

STATEMENT OF WORK: The Contractor shall furnish all supervision, technical personnel, labor, materials, machinery, services, materials, supplies, etc needed to perform and complete all work required for the **RFP # 856 "Cardiac Monitors"**, and any and all required supplemental work for completion of the project in accordance with the Plans, Specifications, and all Contract Documents.

The Contractor must either notify the City of Berkeley at least one business day prior to doing work, or provide a schedule and notify the City of Berkeley one business day prior to doing the work for any changes in the schedule. The City of Berkeley will then have the option of having an inspector present to inspect the work.

The City of Berkeley will pay the Contractor for the performance of the contract in current funds, for the total quantities of work performed at the unit prices stipulated on the attached bid for the several respective items of work completed subject to additions and deductions mutually agreed upon by both parties of this agreement.

Payments will be made within 30 days after the City approves the final inspection of the project, and the contractor submits a final invoice. The final invoice shall not be deemed as received until after the City approves the completion of the project.

CONTRACT: The executed Contract documents consist of all documents furnished to each bidder and the successful Contractor for this project.

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed in two (2) Original copies on the day and year first above written.

Attest: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_  
Contractor

By: \_\_\_\_\_

Title: \_\_\_\_\_

Street: \_\_\_\_\_

City: \_\_\_\_\_

CITY OF BERKELEY, MISSOURI

By: \_\_\_\_\_

Title: \_\_\_\_\_

Street: \_\_\_\_\_

City: \_\_\_\_\_