



# P&F RETIREMENT FUND PB MINUTES



City of Berkeley Council Chambers

8425 Airport Road

Berkeley, MO 63134

March 30, 2017

5:30 p.m. – 6:00 p.m.

## March 30, 2017 Pension Minutes

Meeting was called to order by Chairman Jim Linhardt at 1735

### Roll Call:

Board Members:

Jim Linhardt-Present; Evelio Valdespino-Present; Councilwomen Ms. Mitchell-Present; Ms. Burkes-Present; Bob Schneider- Present

Finance Representative- Keidra King-Present

Pension Attorney- Jim Singer

Guests:

Michael Zwiener- Milliman (Actuary); City Auditor- Angela Dorn; Barry Bryant- Dahab (Investment advisor)

Approval of the February minutes- Motion to approve made by Councilwomen Ms. Mitchell, seconded by Evelio Valdespino

The motion Passed

Roll Call:

Linhardt- Yes; Valdespino- Yes; Mitchell- Yes; Burks- Yes; Schneider- Yes

### New Business:

Zwiener presented the actuarial valuation for July 1, 2016. Zwiener advised the valuation was based off of 7% earning rate and voter approved changes to the pension plan and increased pension taxes in April 2016. As of July 1, 2016 the pension has 70.2% funded ratio. This was down from 78.2% and 73.85, funded ratio, respectively. It is anticipated this will improve due to the voter tax increase. Zwiener predicts the city contribution should increase from approximately \$200,000 to \$600,000 annually. Zwiener advised he is working with Keidra to submit to the state the required report.

Barry Bryant presented the 4<sup>th</sup> quarter investment report. He advised the 4<sup>th</sup> quarter was slow before the presidential election and rallied after the election and in January and February 2017. Year to date the total portfolio was up 48.2%.

Barry presented the Investment Statement Policy with a modification of the actuarial assumption to 7.0%, which coincides with Zwiener's assessment. Barry advised this language will only appear in *Current Actuarial Assumption, Asset Allocation and Benchmarks* and removed from any other writing with the policy, as to not to create any misunderstandings.

Barry recommended a reallocation of \$200,000 from small capital to the PIMCO Total Return Fund.

A motion was made for the reallocation by Ms. Burks, and seconded by Mr. Schneider  
The Motion Passed

Roll Call:

Linhardt- Yes; Valdespino- Yes; Mitchell- Yes; Burks- Yes; Schneider- Yes

### **Refund/Retirement Applications:**

Keidra presented the retirement benefit statement for Henry Williams, and the Survivor Benefit for Darlene Biondo (spouse of Martine Biondo), which was completed by Milliman Actuary Services.

A motion was made by Evelio Valdespino to approve the monthly retirement benefit of \$3,138.09 beginning June 1, 2017 and a payment of \$3,036.86 for the period of May 2, 2017 through May 31, 2017 for Henry Williams. The motion was seconded by Mr. Schneider.

The motion Passed

Roll Call:

Linhardt- Yes; Valdespino- Yes; Mitchell- Yes; Burks- Yes; Schneider- Yes

A motion was made by Evelio Valdespino to approve the monthly survivor benefit of \$1,066.23 beginning April 1, 2017 and a one-time lump sum funeral benefit payment of \$750. The motion was seconded by Bob Schneider.

The motion passed.

Roll Call:

Linhardt- Yes; Valdespino- Yes; Mitchell- Yes; Burks- Yes; Schneider- Yes

Evelio Valdespino made a motion to refund the pension contribution for former Officer Gregory Adams. The motion was seconded by Bob Schneider.

The motion passed.

Roll Call:

Linhardt- Yes; Valdespino- Yes; Mitchell- Yes; Burks- Yes; Schneider- Yes

### **Financial Report:**

King presented the account summary for February 2017.

Angela Dorn presented the pensions portion of the City of Berkeley's Comprehensive Annual Financial report. She advised she is working with Keidra to have the pension's portion of the collected taxes to be deposited in a more timely fashion to the Pension Plans account. Keidra stated the difficulty lays with the fact not all tax money received is for the current year, that some is for years past and fall under the former tax rate, therefor allocation of different tax rates have to be sorted out to ensure the correct amount is applied. In addition Keidra advised the city has

to wait on the disbursement of collected tax money from Saint Louis County. Ms. Dorn also explained that forms and documentation are missing from Pension Plan files. Ms. King explained that she is working on the Pension files and she had “inherited” the current files when she started as City Finance Director.

**New Business:**

Evelio Valdespino brought up the issue of the upcoming MAPERS convention July 12-14, 2017, and that it needed to be decided on since the next meeting would on June 29, 2017, and members needed to be registered shortly.

A motion was made by Evelio Valdespino to send members of the pension board to the MAPERS convention. The motion was seconded by Bob Schneider.

The motion passed.

Roll Call:

Linhardt- Yes; Valdespino- Yes; Mitchell- Yes; Burks- Yes; Schneider- Yes

**Next Meeting:**

The June meeting was changed to June 29, 2017.

**Adjournment:**

Evelio Valdespino made a motion to adjourn the meeting; seconded by Ms. Burks.

Motion Passed at 1920.

Roll Call:

Linhardt- Yes; Valdespino- Yes; Mitchell- Yes; Burks- Yes; Schneider- Yes