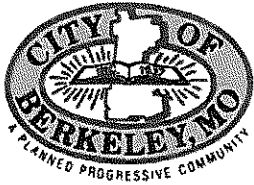


**Note:** It's illegal to install a fence(s) without a permit.



# FENCE PERMIT APPLICATION

8425 Airport Road  
Inspections Department  
Phone: 314-400-3713  
Fax: 314-264-2074

**Applicant Information:**

**Cost of Project:** \_\_\_\_\_

Parcel Identification Number(s): \_\_\_\_\_

**Property Address of Fence:** \_\_\_\_\_

**Owner(s) of Property:**

Name(s): Address(s): Telephone: Fax: \_\_\_\_\_

**Tenant/Occupant of Property**

Name of Occupant: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Fence Company:**

Name of Business: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Type of Work (circle one):** -New Fence - Relocation - Renovation -Replacement -Temporary

**Type of Fence (circle one):** -Chain Link - Stockade - Lattice - Privacy - Barbed Wire - Razor Wire -Electric

**Fence Location (circle one):** -Front Yard - Rear Yard -Side Yard(s) -Entire Property - Pool Area

**Zoning District (circle one):** -Agricultural - Residential - Multiple Family - Office - Commercial - Industrial

**Fence Description:**

Length of Fence(s) being installed: Ft Yard \_\_\_\_\_ Rr Yard \_\_\_\_\_ L-Sde Yd \_\_\_\_\_ R-Sde Yd \_\_\_\_\_ Total \_\_\_\_\_

Height of Fence(s) from grade: Front Yard \_\_\_\_\_ Rear Yard \_\_\_\_\_ Side Yard(s) \_\_\_\_\_ Other Areas \_\_\_\_\_

Will the Fence(s) front on more than one street/road? (circle one): - Yes - No List all street/road names below:

Street/Road Names: Front \_\_\_\_\_ Rear \_\_\_\_\_ Side \_\_\_\_\_

Will the Fence project beyond property line? - (circle one): Yes No

Are there existing fences(s) on the property? -(circle one): Yes No If Yes give Location(s) \_\_\_\_\_

**Attachments:**

Please ensure the following has been completed:

1. Completed Fence Permit Application
2. Existing Fence Survey (list any other existing fence(s) on the property including height)
3. Site Plan Drawn to Scale (3-copies showing buildings, curb lines, property lines, and location of fence on property)
4. Street/Road(s) Name(s) and Right of Way
5. Engineering Drawings, if required for Office, Commercial, Industrial and Other Properties
6. Fence Description Section

Over

**Architectural Review: Section 500.180**

1. Within ten (10) working days after a request or application for the erection of a fence in commercial and industrial zoning Districts "C-1", "C-3", or "M-1", or for a fence greater in height than six (6) feet in Residential Districts "R-1", "R-2", "R-3", or "R-4", the Director of Public Works shall confer with the City Manager and the Councilperson designated by the Council to determine whether the proposed fence will conform to proper standards and practices in appearance, design, height, and that the material will be in general conformity with the prevailing and existing conditions of the surrounding area and will be conducive to the good development of the City. The fence material will be open chain link. "Privacy-type" fence around two (2) sides of a swimming pool and "privacy-type" fence on two (2) sides of a patio will be permitted. In a district where there is a subdivision covenant, it must be approved by the subdivision committee.

2. If, in the opinion of either the Director of Public Works, the City Manager, or the Councilmanic representative, the fences as proposed will not conform to the appropriate standards as outlined in Section 500.180(G)(1), the application shall be submitted to the City Plan Commission for their consideration. Notice of the time and place of the meeting shall be given to the applicant whose fence is in question. The requirements of Section 500.180 (C), (D), (E), and (F), shall be followed as outlined therein. (Find our codes on line at <http://codes.sullivanpublications.com/berkeley>).

3. The following are guidelines that will be used by the fence committee when reviewing a fence. However the committee will keep in mind that they are to ensure that any fence that they approved will not cause an adverse effect to our citizens.

- In residential districts any fence in the front yard shall not be taller than four feet.
- In residential districts any fence attached to the dwelling, shall have that portion of the fence that is attached to the dwelling, and four feet away from where it is attached to the dwelling, shall not be taller than four feet.
- In residential district where the fence is not attached to the house and has more than four sides, one side of the fence shall not exceed four feet tall.

**Declaration of Applicant/Agent**

I certify that I am the legal owner of record for this property, or I am the authorized agent applying for this permit with an agreement from the owner to perform this work. The scope and cost estimates are true and correct. I understand a review is required from the City of Berkeley's Architectural Review Board. I further understand that am responsible for all inspections required under this permit.

\_\_\_\_\_  
**APPLICANT'S SIGNATURE**

\_\_\_\_\_  
**DATE**



Give completed application to Permit Clerk with all attachments.

**DO NOT WRITE BELOW THIS LINE – FOR OFFICE USE ONLY**

**Architectural Review Approvals:**

**Permit No.:** \_\_\_\_\_

\_\_\_\_\_, Director of Public Works

Date: \_\_\_\_\_

\_\_\_\_\_, City Manager/Designee

Date: \_\_\_\_\_

\_\_\_\_\_, Councilperson

Date: \_\_\_\_\_

**Variance (If Required):**     Yes     No

P & Z Meeting Date: \_\_\_\_\_

Variance Number: \_\_\_\_\_

\_\_\_\_\_, Planning Director

Date: \_\_\_\_\_

**Building Commissioner – Permit Issuance:**

Permit Issue Date: \_\_\_\_\_

By: \_\_\_\_\_

Fee Paid: \$ \_\_\_\_\_

Receipt # \_\_\_\_\_