



DEMOLITION PERMIT APPLICATION

Application Date: _____

Demo Permit #: _____

Cost of Demolition: \$ _____

Address to be demolished: _____

Lot Number: _____ Parcel Id. Number: _____

Legal Owner(s) of Record: _____ Phone # () - _____

Mailing Address: _____ City/State/Zip: _____

Contractor's Information

Contractor's Company: _____

Contractor's Name: _____ Phone # () - _____

Contractor's Mailing Address: _____

City: _____ State: _____ Zip: _____

E-mail: _____ Website: _____

Type of Structure to be Demolished: (check one)

____ Commercial ____ Residential ____ Industrial ____ Institutional

____ Accessory Structure ____ School ____ Medical ____ Septic Tank

Utilities Disconnect Releases: (attach all approvals with this application).

____ Gas ____ Electric Service ____ Water Tap Destroy ____ Sewer tap Destroy

Note: Excavation Permit must be obtained before digging for water tap, buried cable, and/or sewer. (Fee is \$67.00).

____ Owner's Signature _____ Date

____ Contractor's Signature _____ Date

Fees: Demo \$ _____ Accessory \$ _____ Inspection \$ _____ Total Permit \$ _____

____ Building Commissioner _____ Date

____ Director of Public Works _____ Date

General Requirements - See Reverse Side

SECTION 500.190: DEMOLITION, MOVING, PERMITS, BONDS AND REQUIREMENTS

A. In addition to the requirements in the ICC Code adopted by the City, the following requirements relative to voluntary demolition or moving of buildings shall be followed and a permit is required for individual units for such demolition and removal and no such permit shall be issued until all requirements herein and the Berkeley ordinances complied with:

1. All buildings for which a demolition or removal permit is secured shall have basement excavations leveled and filled within forty-eight (48) hours of demolition or removal of the building from the premises. Final grading, seeding and removal of all foreign materials shall be completed within thirty (30) days after issuance of the demolition or removal permit or ten (10) days after actual demolition or removal whichever occurs first. Extension of demolition or removal permits may be granted by the City Manager which extension shall be valid for a period not to exceed fourteen (14) days.

2. Prior to the issuance of any demolition or removal permit a **fee of five hundred dollars (\$500.00) for permits and inspections** shall be paid to the City of Berkeley. As an addition the applicants shall provide **liability insurance in the amount of one million dollars (\$1,000,000.00)**. Demolition permits for accessory buildings shall be ten dollars (\$10.00). A **performance bond** by an acceptable insurer or other adequate securities to guarantee that the premises upon which the building is located shall be leveled and debris removed shall be posted and said bond shall be in the amount of **two thousand dollars (\$2,000.00)** which shall be returned to the applicant upon full compliance with the ordinances of the City of Berkeley. Any additional expense to the City of Berkeley on either the removal or demolition of individual units shall be paid by permit holder before the performance bond can be refunded or additional permits issued.

3. On completion of each removal or demolition there shall be placed on file in the Public Works Department a copy of each removal or demolition permit, a record of the performance bond disposition, copies of all utility releases, together with completed inspection forms, signed and dated by the Building Inspector. These records shall be maintained on file by street address for no less than five (5) years and shall be destroyed only on approval of Berkeley City Council.

4. The releases required from the utility companies shall be kept on file in the Department of Public Works.

B. Any person violating any provisions of this Section shall be fined no more than five hundred dollars (\$500.00) for each day of violation and or ninety (90) days in Jail or both fine and imprisonment. (CC 1961 §24.30; Ord. No. 2545 §§1--2, 7-12-82; Ord. No. 3119 §1, 4-9-90)