



**City of Berkeley, Missouri  
City Council Meeting  
Special Meeting  
Workshop  
May 03, 2019  
Minutes**

Mayor Hoskins called the special meeting to order and requested the reading of the notice at 12:03 pm.

**Special Meeting Notice**

Notice is hereby given that the City Council of the City of Berkeley, Missouri shall hold a Special Meeting in the Council Conference Room, located at 8425 Airport Road on: Friday, May 03, 2019 at 12:00 pm.

This meeting is called for the following purposes:

- 1) Budget Workshop – To include, but not limited to the Police and the Economic Development Department Budgets.
- 2) Closed Session: Litigation-RSMo. 610.021(1), Real Estate-RSMo. 610.021(2), Personnel-RSMo. 610.021(3)

**Roll Call:**

Councilwoman Mitchell (W1)	present	Councilwoman Williams (W2)	present
Councilwoman Hoskins (W3)	absent	(W4)	vacant
Councilman Hindeleh (W5)	present	Councilwoman-at-Large Greene	12:47 pm
Mayor Hoskins	present	Quorum established.	

City Manager Irvin, Finance Director King, Interim Police Chief Jackson, Economic Development Coordinator Smith-Drake, and City Clerk Jones were in attendance.

The following is a summary of the discussion during the budget workshop:

- Semi-Annual Newsletter will be created by the Economic Development Coordinator.
- Coordinator salary starts at \$65,000 for 6 months, will be adjusted up to \$70,000 after evaluation.
- Zoning Map will be revised and published.
- Coordinator will promote the Façade program to business on the main streets of the city.
- Improvements are needed on Airport, Natural Bridge, and Frost.
- Research contractors who want to build in Berkeley.
- Budget introduced on May 20<sup>th</sup>, Hearing and final reading on June 17<sup>th</sup>.
- Salary adjustments for police department staff.
- Demolish shooting range old shed. Cost for a shed with electricity, comfort station, and targets will be researched.
- CALEA Conference will be attended by Chief and CALEA Manager.
- Show in revenue the asset forfeiture to balance with expense.
- Gasoline saving around 20% since moving to in-house fuel station.
- Look into video cameras for the Parks, Police Station, Fire Houses, and City Hall. Should be able to record and review from one location.
- Police should be monitoring the entire city and not sitting idle at gas stations.
- Camera Program needs to be created and presented to the council for approval through ordinance.
- Crime Free Housing Program needs to be presented for approval. Crime Free Housing Coordinator position needs to be added to the budget.
- Research further information about Fire Dispatching in-house. Needs to include staff, equipment, and software needed.
- Set goals of accomplishment for the police chief for 3-6 months before evaluation.

Economic Development Coordinator Smith-Drake excused at 12:42 pm.

Interim Chief Jackson and Finance Director King excused at 2:36 pm.

Councilwoman Hindeleh moved, Councilwoman-at-Large Greene seconded, and the motion carried to hold a budget workshop on 05-10-19 @ 1pm to discuss Parks and Public Works budgets.

Councilwoman Williams moved, Councilman Hindeleh seconded, and the motion carried to hold a council work session in regards to the Police Chief on 06-11-19 @ 1pm.

With no further business, the meeting adjourned at 3pm.

Approved:                      day of                      2019

Attest:

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Theodore Hoskins, Mayor

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Deanna Jones, City Clerk

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