



**City of Berkeley, Missouri**  
**City Council Meeting**  
**Special Meeting**  
**Workshop**  
 May 07, 2019  
 Minutes

Mayor Hoskins called the special meeting to order and requested the reading of the notice at 1:00 pm.

Special Meeting Notice

Notice is hereby given that the City Council of the City of Berkeley, Missouri shall hold a Special Meeting in the Council Conference Room, located at 8425 Airport Road on: Tuesday, May 07, 2019 at 1:00 pm.

This meeting is called for the following purposes:

- 1) Budget Workshop – To include, but not limited to the Administration and the Finance Department Budgets.
- 2) Closed Session: Litigation-RSMo. 610.021(1), Real Estate-RSMo. 610.021(2), Personnel-RSMo. 610.021(3)

Roll Call:

Councilwoman Mitchell (W1)	present	Councilwoman Williams (W2)	present
Councilwoman Hoskins (W3)	absent	(W4)	vacant
Councilman Hindeleh (W5)	present	Councilwoman-at-Large Greene	present
Mayor Hoskins	present	Quorum established.	

City Manager Irvin, Finance Director King, Assistant City Manager Gibson, and City Clerk Jones were in attendance.

The following is a summary of the discussion during the budget workshop:

- Verification of the residence allowance employees.
- Tuition Reimbursement – one to two course per semester/quarter only. Includes Jr. College 1<sup>st</sup> & 2<sup>nd</sup> year; College/University for 3<sup>rd</sup> & 4<sup>th</sup> year. Review 17-18 reimbursement.
- Cell phone and tablets list.
- Generator agreement for service room.
- Council training fall under the travel expense.
- Employees and Council members need codes for copiers.
- Workers Comp insurance projection. Insurance company to give projection for general liability and insurance deductible.
- Check and replace burned out light bulbs throughout the city hall on a regular basis.
- Review City/PA Attorney duties and brining the position in-house.
- Medical Marijuana personnel policy.
- City Manager to attend CALEA Conference.
- Explain what is charged under cleaning supplies.
- Project Revenue

Councilwoman-at-Large Greene excused at 3:00 pm.

Finance Director King excused at 3:20 pm.

Councilwoman Williams moved, Councilman Hindeleh seconded, and the motion to adjourn at 3:38pm.

Approved:                      This                      day of                      2019

Attest:

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Theodore Hoskins, Mayor

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Deanna Jones, City Clerk