



**City of Berkeley, Missouri  
City Council Meeting  
Special Meeting  
Workshop  
June 04, 2019  
Minutes**

Mayor Hoskins called the special meeting to order and requested the reading of the notice at 1:09 pm.

**Special Meeting Notice**

Notice is hereby given that the City Council of the City of Berkeley, Missouri shall hold a Special Meeting in the Council Chambers, located at 8425 Airport Road on: Tuesday, June 04, 2019 at 1:00 pm.

This meeting is called for the following purposes:

- 1) Budget Workshop.
- 2) Closed Session: Litigation-RSMo. 610.021(1), Real Estate-RSMo. 610.021(2), Personnel-RSMo. 610.021(3)

**Roll Call:**

Councilwoman Mitchell (W1)	present	Councilwoman Williams (W2)	present
Councilwoman Hoskins (W3)	absent	(W4)	vacant
Councilman Hindeleh (W5)	present	Councilwoman-at-Large Greene	present
Mayor Hoskins	present	Quorum established.	

Finance Director King, City Attorney Smith, and City Clerk Jones were in attendance.

The following is a summary of the discussion during the budget workshop:

- Duties of the City Attorney and Prosecuting Attorney
- Analyze the responsibilities & work load of the court vs hours worked.
- Monitor the attorney fees.
- Debt service payments & fees, maturity dates, and expectations if refinance current bond. Create schedule showing current payments, cost for refinance of \$7 million/20year, \$5 million/20 year, and \$5 million/25 year options, that includes total principal and total interest payments. The council recommends to move forward with completing a layout of total construction & operational cost for the community center project. Continue with next steps in preparing a RFP for an engineer / architect. Reflect anticipated cost in the council budget. Research children program funding options.
- Recommend Park & Rec Director position, reflect in budget with zero funding. Leave Coordinator in the budget for this year.
- A class is needed to teach seniors how to use a computer.
- Request for an additional employee for facility maintenance needs to be justified.
- Council will create an evaluation and goals for the Assistant City Manager and Police Chief.
- The finished budget should be submitted to the council for review by 06-12-18.

City Attorney Smith excused at 1:45pm.

Councilman Hindeleh and Finance Director King excused at 3:02pm.

Councilwoman-at-Large Greene moved, Councilwoman Mitchell seconded, and the motion carried to hold a budget meeting on 06-04-19 at 1pm.

With no further business the meeting adjourned at 3:17pm.

Approved:            This            day of            2019

Attest:

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Theodore Hoskins, Mayor

