

RESOLUTION # 3569

Introduced by: City Manager Debra Irvin
of the City of Berkeley, MO

A RESOLUTION OF THE CITY OF BERKELEY, AUTHORIZING THE CITY CLERK TO UTILIZE NEXTREQUEST PLATFORM TO MANAGE PUBLIC RECORD REQUESTS

WHEREAS, NextRequest is a web-based all-in-one platform for managing records requests. It automates much of the process, including the City of Berkeley’s response and the requestor’s submittal and receipt of requested documents. NextRequest provides staff time savings and a solution to more efficiently and effectively respond to public record request; and

WHEREAS, the City Council agrees to utilize tools that will allow the City Clerk to efficiently keep track of records request.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF BERKELEY, MISSOURI AS FOLLOWS:

SECTION 1. The City Council authorize the City Clerk to utilize the NextRequest free cloud-based software to manage public record requests.

SECTION 2. This Resolution shall be in full force and effect from and after the date of its passage.

PASSED this day of **2021**

ATTEST:

Mayor Babatunde Deinbo

Deanna Jones, City Clerk

Approved as to Form:
Donnell Smith, City Attorney

Final Roll Call:

Councilwoman Mitchell	Aye ___	Nay ___	Absent ___	Abstain ___
Councilwoman Williams	Aye ___	Nay ___	Absent ___	Abstain ___
Councilwoman Hoskins	Aye ___	Nay ___	Absent ___	Abstain ___
Councilwoman Anthony	Aye ___	Nay ___	Absent ___	Abstain ___
Councilman Hindeleh	Aye ___	Nay ___	Absent ___	Abstain ___
Councilwoman-at-Large Greene	Aye ___	Nay ___	Absent ___	Abstain ___
Mayor Deinbo	Aye ___	Nay ___	Absent ___	Abstain ___